

REPORT OF THE DIRECTOR OF CORPORATE SERVICES
PRELIMINARY EXECUTIVE BOARD 24th September 2018
COUNCIL'S BUDGET MONITORING REPORT 2018/19 as at 30th June 2018

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	C Moore, Director of Corporate Services	01267 224120	Corporate Services

Table 1

Forecasted for year to 31st March 2019

Department	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Chief Executive	23,891	-7,847	-2,363	13,682	26,920	-10,262	-2,363	14,295	613
Communities	142,944	-56,072	10,981	97,853	144,695	-56,941	10,981	98,735	881
Corporate Services	77,538	-51,046	-1,282	25,210	79,512	-53,125	-1,282	25,105	-105
Education & Children	164,779	-25,836	23,170	162,112	171,565	-30,724	23,170	164,011	1,899
Environment	124,068	-80,574	9,209	52,702	124,329	-80,206	9,209	53,332	630
Departmental Expenditure	533,220	-221,375	39,715	351,560	547,021	-231,257	39,715	355,478	3,918
Capital Charges/Interest/Corporate				-15,506				-15,831	-325
Levies and Contributions:									
Brecon Beacons National Park				142				142	0
Mid & West Wales Fire & Rescue Authority				9,582				9,582	0
Net Expenditure				345,778				349,371	3,593
Transfer from Balances/Earmarked Reserves				0				0	0
Transfers to/from Departmental Reserves									
- Chief Executive				0				0	0
- Communities				0				0	0
- Corporate Services				0				52	52
- Education & Children				0				0	0
- Environment				0				-630	-630
Net Budget				345,778				348,794	3,016

Chief Executive Department
Budget Monitoring as at 30th June 2018

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Chief Executive	-314	0	-308	-622	260	0	-308	-48	574
People Management	4,204	-1,427	-2,552	224	4,773	-1,966	-2,552	255	30
ICT	4,464	-792	-3,664	7	4,424	-753	-3,664	7	-0
Admin and Law	4,064	-537	551	4,078	3,988	-484	551	4,055	-23
Regen, Policy & Property									
Policy	5,345	-1,381	-2,769	1,195	5,439	-1,438	-2,769	1,232	37
Statutory Services	833	-2	87	918	886	-33	87	940	23
Property	1,141	-1,309	872	704	1,152	-1,365	872	659	-45
Major Projects	151	-76	15	90	722	-647	15	90	0
Regeneration	4,003	-2,322	5,407	7,088	5,275	-3,576	5,407	7,106	18
GRAND TOTAL	23,891	-7,847	-2,363	13,682	26,920	-10,262	-2,363	14,295	613

Chief Executive Department - Budget Monitoring as at 30th June 2018

Main Variances

Division	Working Budget		Forecasted		June 2018 Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Chief Executive						
Corporate Savings Target	-580	0	0	0	580	New Standby rate introduced in April 2018 - budget to be vired during Quarter 2; Corporate Health & Safety efficiency proposal currently under review by TIC team.
People Management						
Business & Projects Support	261	0	292	0	31	Unfunded post
Admin and Law						
Land Charges Administration	149	-288	111	-263	-13	Vacant post
Corporate Serv-Democratic	530	0	456	0	-74	Part year vacant posts
Corporate Serv-Legal	1,598	-249	1,625	-216	60	Unachievable income target
Regeneration, Policy & Property						
Policy						
Marketing and Media	657	-359	702	-359	46	Unfunded posts
Performance Management	545	-31	483	0	-31	Vacant post
Chief Executive-Policy	504	-27	526	-31	18	Partially unfunded post
CCTV	35	0	25	0	-10	Reduced spend on supplies and services
Corporate Serv-Administration	435	-41	422	-5	23	Forecasted non-achievement of income target.
The Guildhall Carmarthen	0	0	46	0	46	CCC has purchased the building, but no budget has been allocated to cover any costs. Significant premises maintenance & other running costs are forecast resulting in this projected overspend
Customer Services Centres	1,085	-328	1,042	-328	-43	Vacant posts
Statutory Services						
Elections-Community Council	0	0	29	-4	25	By election costs
Property						
Commercial Property - Chief Executives	29	-516	30	-578	-62	Additional income - Opportunity Street
Provision Markets	553	-625	506	-567	11	Anticipated shortfall on lettings income

Chief Executive Department - Budget Monitoring as at 30th June 2018
Main Variances

Division	Working Budget		Forecasted		June 2018	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Regeneration - Core Budgets						
The Beacon	143	-136	180	-151	22	Overspend mainly due to additional cleaning costs
Other Variances					-16	
Grand Total					613	

Department for Communities
Budget Monitoring as at 30th June 2018

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Adult Services									
Older People	56,527	-22,567	2,782	36,742	56,421	-22,068	2,782	37,135	392
Physical Disabilities	7,012	-1,367	222	5,867	7,132	-1,366	222	5,989	121
Learning Disabilities	37,268	-10,038	1,327	28,557	37,670	-10,152	1,327	28,845	288
Mental Health	9,265	-3,363	229	6,131	9,762	-3,782	229	6,209	79
Support	6,148	-2,805	963	4,306	6,150	-2,806	963	4,307	0
Homes & Safer Communities									
Public Protection	3,079	-832	582	2,828	3,079	-836	582	2,825	-3
Council Fund Housing	9,274	-8,012	243	1,505	10,120	-8,855	243	1,508	3
Leisure & Recreation									
Leisure & Recreation	14,371	-7,087	4,633	11,917	14,360	-7,076	4,633	11,917	0
GRAND TOTAL	142,944	-56,072	10,981	97,853	144,695	-56,941	10,981	98,735	881

Department for Communities - Budget Monitoring as at 30th June 2018
Main Variances

Division	Working Budget		Forecasted		June 2018	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Adult Services						
Older People						
Older People - Commissioning	3,567	-625	3,509	-625	-58	Staff vacancies in care management teams
Older People - LA Homes	7,349	-4,436	7,401	-4,436	52	Cost of agency staff due to workforce recruitment issues in parts of the county. Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows trend for demand remains at similar levels as previous financial years despite demographic pressures as preventative work continues to be effective.
Older People - Private/ Vol Homes	21,579	-11,897	21,218	-11,437	99	Significant departmental work to monitor and manage demand by continuing to promote independent living through Integrated Care Fund initiatives such as Releasing Time to Care resulting in lower demand eg for double handed care packages. Recruitment is underway for vacant posts.
Older People - LA Home Care	5,909	-431	5,779	-431	-130	Direct Payments increasing across client groups linked to promoting independence and cost avoidance.
Older People - Direct Payments	1,156	-287	1,237	-287	81	
Older People - Private Home Care	9,732	-2,164	10,135	-2,164	403	There has been a significant increase in demand for domiciliary care that has only been partly offset by a fall in residential care placements. There is significant departmental work to monitor and manage demand by audit assessment practice and by continuing to promote independent living through Integrated Care Fund initiatives such as Releasing Time to Care resulting in lower demand eg for double handed care packages. We are currently reviewing whether this initiative requires additional resources to yield the necessary financial savings.
Older People - Enablement	2,185	-586	2,099	-586	-86	Staff vacancies - recruitment issues being addressed.
Older People - Day Services	1,123	-71	1,188	-72	64	Outstanding unmet efficiency relating to in house Day services provision from 2016-2017 £202k offset by lower spend in remaining in-house provision and placements.
Physical Disabilities						
Phys Dis - Direct Payments	2,282	-555	2,377	-555	95	Direct Payments increasing across client groups linked to promoting independence and cost avoidance.

Department for Communities - Budget Monitoring as at 30th June 2018
Main Variances

Division	Working Budget		Forecasted		June 2018	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Learning Disabilities						
Learn Dis - Employment & Training	2,306	-888	2,055	-561	77	Shortfall in income at SA31 and Blas Myrddin
Learn Dis - Direct Payments	2,167	-526	2,369	-526	203	Direct Payments increasing across client groups linked to promoting independence and cost avoidance.
Mental Health						
M Health - Private/Vol Homes	6,105	-2,573	6,608	-2,997	79	Work continuing to promote independent living and reduce cost of care packages accordingly. Client group difficult to forecast costs as demand led at short notice; forecasts are based on existing levels of packages and work is ongoing to develop alternative provision options
Other Variances - Adult Services					3	
Homes & Safer Communities						
Public Protection						
Air Pollution	101	-33	101	-21	13	Potential underachievement of income
Other Variances - Public Protection					-16	
Council Fund Housing						
Other Variances - Council Fund Housing					3	

Department for Communities - Budget Monitoring as at 30th June 2018
Main Variances

Division	Working Budget		Forecasted		June 2018	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Leisure & Recreation						
Pendine Outdoor Education Centre	486	-326	503	-290	52	Reduced income due to enforced closure of centre earlier in year due for building safety compliance works affecting bookings
Pembrey ski shop	0	0	10	0	10	Ski shop closed after easter and forecast represents the write down of stock at year end
Sport & Leisure West	261	-33	240	-33	-21	In year staff vacancy
Gwendraeth Sports Centre	7	-4	-21	0	-24	Forecast underspend relates to backdated NNDR refund
Sport & Leisure General	971	-56	948	-56	-23	In year staff vacancy
Llanelli Leisure Centre	1,237	-1,016	1,216	-981	14	Projected shortfall of income to budget
Pembrey Country Park	654	-697	653	-728	-32	Forecast excess income from Caravan/Camping
Carmarthen Museum, Abergwili	161	-16	172	-16	11	One off relocation expenses £6k plus increased NNDR £5k
Museums General	173	0	206	0	33	Contribution to Documentation Assistant post £9k, temporary storage rental £7k, unable to achieve vacancy factor £17k
Other Variance - Leisure & Recreation					-19	
Grand Total					881	

Corporate Services Department
Budget Monitoring as at 30th June 2018

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Financial Services	4,477	-2,083	-2,364	30	4,276	-1,970	-2,364	-59	-89
Revenues & Financial Compliance	4,764	-1,670	-2,160	933	4,700	-1,613	-2,160	928	-6
Other Services	68,297	-47,293	3,242	24,246	70,536	-49,543	3,242	24,236	-10
GRAND TOTAL	77,538	-51,046	-1,282	25,210	79,512	-53,125	-1,282	25,105	-105

Corporate Services Department - Budget Monitoring as at 30th June 2018
Main Variances

Division	Working Budget		Forecasted		June 2018	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Financial Services						
Accountancy	1,675	-369	1,645	-369	-30	Part year vacant posts
Treasury and Pension Investment Section	246	-175	216	-175	-30	Part year vacant posts
Payments	501	-72	469	-72	-32	Part year vacant posts
Revenues & Financial Compliance						
Procurement	518	-32	469	-32	-49	Part year vacant posts
Risk Management	136	-0	180	-0	44	Additional software costs, data cleansing and temp post funded from underspends in Procurement
Other Services						
Bank Charges	64	0	54	0	-10	Reduced costs due to new contract
Other Variances					3	
Grand Total					-105	

Department for Education & Children
Budget Monitoring as at 30th June 2018

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Director & Strategic Management	1,537	0	-97	1,440	1,524	-0	-97	1,427	-13
Education Services Division	127,831	-13,408	17,694	132,117	128,784	-13,237	17,694	133,241	1,125
Access to Education	8,563	-5,979	2,020	4,603	8,420	-5,733	2,020	4,707	103
School Improvement	2,666	-455	466	2,677	3,351	-1,105	466	2,712	36
Curriculum & Wellbeing	5,336	-3,947	595	1,984	6,087	-4,492	595	2,189	205
Children's Services	18,846	-2,047	2,493	19,292	23,399	-6,157	2,493	19,736	444
GRAND TOTAL	164,779	-25,836	23,170	162,112	171,565	-30,724	23,170	164,011	1,899

Department for Education & Children - Budget Monitoring as at 30th June 2018
Main Variances

Division	Working Budget		Forecasted		June 2018	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Director & Strategic Management						
Business Support	406	0	391	-0	-15	Reduction in supplies and services (postages, photocopying recharges, admin and office equipment)
Education Services Division						
School Redundancy & EVR	1,875	0	2,215	0	340	Budget utilised on existing commitments. Schools are supported and challenged on staffing structure proposals.
Early Years Non-Maintained Provision	319	0	292	0	-27	Reduction forecast in demand for places for 3 year olds in non maintained settings
Special Educational Needs	2,892	-1,518	3,485	-1,310	800	Additional 5 classes to meet increased demand in specialist provision without any budget to allocate to this £437k. Full year impact of additional pupils commencing Out of County placements in 2017-18 and fewer pupils from other authorities in specialist provisions within Carmarthenshire, with these places being utilised by Carmarthenshire pupils £330k. Supply costs in SEN management to meet increased demand in inclusion cases £33k.
Educational Psychology	843	0	880	-10	27	Service demand currently requires staffing level in excess of budget
Access to Education						
School Admissions	211	0	199	0	-12	Staffing budgets based on top of scale and full time. Staff not as yet at top of scale & one emp not currently full time.
School Modernisation	55	-5	103	-10	44	Transport recharges outside of Transport Policy for former pupils of closed schools £30k. Premises costs re closed schools £14k
School Meals & Primary Free Breakfast Services	8,298	-5,974	8,118	-5,723	72	Budget pressures across the service especially sickness cover, kitchens' maintenance and food price increases. Strategic review of meal provision commencing September 2018 to identify service efficiencies.
School Improvement						
School Effectiveness Support Services	562	-78	619	-100	36	Premises costs for Neuadd Y Gwendraeth

Department for Education & Children - Budget Monitoring as at 30th June 2018
Main Variances

Division	Working Budget		Forecasted		June 2018	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Curriculum and Wellbeing						
Music Services for Schools	965	-865	1,169	-860	210	SLA income from schools has reduced more quickly than the progress on staff restructuring. Possible partial mitigation from National funding though not guaranteed.
Behaviour Management	144	0	131	0	-13	Part year vacant post
Children's Services						
Commissioning and Social Work	6,706	-78	6,931	-101	202	Increased number of legal cases based on year to date.
Garreglwyd Residential Unit	565	-163	798	-215	181	Contribution from LHB for Tripartite funding is only at draft SLA level due to on-going lack of engagement from LHB. Additional tripartite staffing and premises costs for new placement are also not yet agreed.
Short Breaks and Direct Payments	531	-30	582	-60	22	Increased take up of Direct Payments, based on April - June 2018 activity
Education Welfare	418	0	506	-42	46	Review of staffing structure to be progressed Autumn 2018. Any part year impact would reduce the forecast overspend.
Other Variances					-14	
Grand Total					1,899	

Environment Department
Budget Monitoring as at 30th June 2018

Division	Working Budget				Forecasted				June 2018 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Buisness Support & Performance	167	-51	-30	86	175	-60	-30	85	-0
Waste & Environmental Services	23,690	-4,407	1,561	20,844	23,744	-4,386	1,561	20,919	75
Highways & Transportation	56,441	-37,348	8,934	28,027	56,674	-37,330	8,934	28,277	250
Property	39,673	-36,414	-1,538	1,720	39,595	-36,341	-1,538	1,716	-4
Planning	4,097	-2,354	282	2,026	4,142	-2,089	282	2,335	309
GRAND TOTAL	124,068	-80,574	9,209	52,702	124,329	-80,206	9,209	53,332	630

Environment Department - Budget Monitoring as at 30th June 2018

Main Variances

Division	Working Budget		Forecasted		June 2018 Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Waste & Environmental Services						
Green Waste Collection	86	0	264	-147	30	The green waste collection service is not yet self-financing
Closed Landfill Sites Wernddu	85	0	128	0	42	IWEC pumps failed Dec17 which resulted in a leachate outbreak, NRW involved. Needed to overpump leachate from lagoons into raising mains - 2 sets of pumps used to lower level of lagoon so that CCTV investigation could commence and vavles fitted and blockages removed to reinstate IWEC pumps - Completed Dec18
Highways & Transportation						
Car Parks	2,136	-3,577	1,820	-2,980	282	Unachievable income target as the income target is increased every year but parking fees have not been increased.
Nant y Ci Park & Ride	77	-32	90	-32	12	Increase in Highways charges due to gritting as a result of bad weather, increased NNDR bills.
Bridge Maintenance	764	0	746	0	-18	Variance due to 'Highways structures Inspector' post being vacant - should be filled by Oct18
Street Works and Highway Adoptions	408	-350	439	-403	-23	Vacant posts - street works inspector and Technician
Property						
Strategic Asset Management Business Unit	707	-4	696	-3	-10	Vacant posts now recruited not yet started.
Administrative Buildings	3,040	-660	3,027	-658	-11	Vacant posts now recruited not yet started.
Livestock Markets	57	-201	55	-176	23	Dependent on new lease negotiation and variable turnover rent
Planning						
Planning Admin Account	334	-9	417	-109	-18	Staff vacancies £7.2k, projected over-achievement of income £2.1k, various net underspends £8.2k
Building Control - Other	174	0	189	-0	15	£30k efficiency saving not currently being achieved. Partly offset by vacant post and underspends against some account headings.
Minerals	339	-205	301	-180	-13	Underspend mainly due to charging out of staff to projects as a 'direct cost'.
Development Management	1,477	-1,265	1,465	-893	360	Overspend due to ongoing shortfall in income which is driven by a small number of larger schemes which attract higher planning fees. This mirrors the trend across Wales.
Conservation	407	-31	364	-18	-30	Underspend due to staff vacancies
Other Variances					-12	
Grand Total					630	